

Form 2

REGISTRATION FILE NO. LL/SL/SS

REGISTRAR FILE NO. ADJ

REPLY
IN THE ADJUDICATING PANEL FOR PRIVATE
RESIDENTIAL LEASES

<p>TO</p> <p>Fill in the name of the person / entity, address, telephone number and ID Card / Company number of those making the claim against you</p>	<p>CLAIMANT</p>
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<p>FROM</p> <p>Fill in the name of the person / entity, address, telephone number and ID Card / Company number of the defendant filing this reply</p>	<p>DEFENDANT</p>
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<p>NOTICE TO DEFENDANT</p> <p>If with your reply you want to make a counter-claim then you should complete the part of this form entitled "Reply with Counter-claim".</p>

<p>WHERE DEFENDANT THINKS SOMEONE ELSE SHOULD PAY THE CLAIM</p> <p>If you think that someone else should pay the claim, whether in full or in part, you should indicate such other party and serve him with a copy of the claim made against you, your reply, a notice to a third party form and a blank reply form.</p>

<p>Adjudicating Panel staff will fill in this part</p> <p>*Amount claimed is only applicable if you as a defendant are also making a counter-claim together with this reply</p>	FOR OFFICE USE ONLY	
	AMOUNT CLAIMED*	€
	FILING FEES	€
	SERVICE FEES	€
	TOTAL	€

I am confirming that I am aware of the fact that as a party to this dispute procedure before the Adjudicating Panel for Private Residential Leases I may incur procedural fees, as legally required. The Housing Authority has no discretion to waive or refund the fees regardless of the reasons or circumstances.

<p>STEP 1 COMPLETE the REPLY using a typewriter or writing clearly. Make sure that all the copies are legible.</p> <p>STEP 2 FILE the REPLY by taking it to the Adjudicating Panel for Private Residential Leases where the NOTICE OF CLAIM against you was filed. The staff will check your form and if it is in order, accept it for filing. The REPLY must be filed within the 10 days from when you are served with the NOTICE OF CLAIM.</p> <p>STEP 3 Where defendant thinks that someone else should pay the claim, he should fill that part of the form which concerns a third party.</p>	<p>FROM This is where you identify the party who is filing this Reply. Give an address where notices and other information about the dispute can be sent to you. If this address changes at any time be sure to inform the Adjudicating Panel Registrar.</p> <p>DISPUTE You do not need to tell everything about your case here. You must tell just enough to indicate to the claimant and to the Adjudicating Panel what parts of the claim you dispute and why. If there is anything in the Notice of Claim with which you agree, be sure to include that in your reply.</p> <p>COUNTERCLAIM If you want to make a counter-claim that is a claim against the claimant, then together with your reply you must also complete that part of the form entitled "Reply with Counter-claim" following the instructions on this form. To make a counter-claim your own claim must be connected to or related to the claim that the claimant has made against you.</p>
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Indicate with an "X" in right hand side box, the subject of the Claim or Counter-Claim:

<ul style="list-style-type: none"> • Claim on retention or reimbursement of security deposit (PRLA, Article 6(f)) 	<input type="checkbox"/>
<ul style="list-style-type: none"> • Claim on incorrect water and electricity services tariffs or access to account details (PRLA, Article 17) 	<input type="checkbox"/>
<ul style="list-style-type: none"> • Claim on repairs at the charge of lessee (Civil Code, Article 1556) • Claim on repairs at the charge of lessor (Civil Code, Articles 1540, 1541, 1542, 1543, 1548) • Claim on latent defects of the property (Civil Code, Articles 1545, 1546) 	<input type="checkbox"/>
<ul style="list-style-type: none"> • Claim on damages by the lessee (Civil Code, Articles 1559, 1561, 1562, 1563) 	<input type="checkbox"/>
<ul style="list-style-type: none"> • Unlawful alterations to property by the lessee (Civil Code, Article 1564) 	<input type="checkbox"/>

PARTICULARS OF YOUR REPLY

LIST YOUR
WITNESSES
IN THIS PART

Name, ID and address of
whom you intend to call as
witness

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DISPUTE

State if you are
disputing the
claim being
made. If you are
then explain with
what you
disagree and
why

ATTACH SEPARATE SHEETS IF SPACE IS NOT ENOUGH

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Defendant's signature

date