

## Sample Inventory for Shared Residential Space

Inventory and condition form concerning property at:

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This inventory form serves as a written record of the condition of the property upon the lessor’s delivery of the property to the lessee. This inventory should be filled in by lessor and the lessee prior to the commencement of the lease. A signed copy should be held by both parties. Unless noted otherwise, the items shall be presumed to have been received in good condition by the lessee. Items that do not apply are to be crossed out. The same form should be used upon the dissolution of the lease.

Index	Room	Quantity	Condition on Arrival	*Condition upon Departure
1	Walls			
2	Floor			
3	Ceiling			
4	Door			
5	Window(s)			
6	Electrical Fittings			
7	Lights/Shades/Bulbs			
8	Radiator			
9	Air conditioner			
10	Furniture (List Others)			
	• Wardrobe			
	• Bed			
	• Desk			

*\* Reasonable wear and tear means gradual deterioration resulting from the lessee’s permitted use of the property and which occurs without any fault on his or her part.*

Index	Shared Kitchen Items	Quantity	Condition on Arrival	*Condition upon Departure
1	Refrigerator			

2	Cupboards/Worktops/Breadboards and Drawers			
3	Wall unit			
4	Floor Covering			
5	Walls and Ceiling			
6	Counter Surfaces			
7	Stove, Oven & Microwave			
8	Sink & Garbage Disposal			
9	Tables & Chairs			
10	Windows (Draperies)			
11	Door, including Hardware			
12	Electrical Fittings, plugs and sockets, extractor fan			
13	Air Conditioning Unit			
14	Other			

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Index	Shared Bath/Shower Room	Quantity	Condition on Arrival	*Condition upon Departure
1	Floor Covering			
2	Walls & Ceiling			
3	Tub/Shower			
4	Toilet/Tissue Holder			
5	Plumbing Fixtures			
6	Window/Drapes			
7	Doors, including hardware			
8	Light Fixtures			
9	Mirror			
10	Sink			
11	Cabinets			
12	Towel Racks			

13	Electric/Gas water heater/heat pump			
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\* Reasonable wear and tear means gradual deterioration resulting from **the lessee's permitted use of the property and which occurs without any fault on his or her part.**

Beginning Inventory Date:	End Term Inspection Date:
Signature of Lessee:	Signature of Lessee:
Signature of Sublessee:	Signature of Sublessee:
Signature of Lessor:	Signature of Lessor: